

## 2017 BUSINESS MEETING AGENDA

Roll Call .....	Barb Millerman
Quorum Present .....	Annmarie Wacker
Review of Parliamentary Procedure .....	Annmarie Wacker
Additions to the Agenda .....	
Motion to approve the Agenda	
Approval of the 2016 Fall Workshop Executive Board Meeting Minutes....	Barb Millerman
Corrections or Additions?	

Treasurer's Report ..... Sandra Ruesink

### Committee Reports:

Action Grants .....	Gerry Nelson
Educational Excellence Committee .....	Marcia Trentlage
Financial Report .....	Cindy Rockow
Grants in Aid for Educational Publication .....	Toni Durben
Historian.....	Helen Van Prooyen
International Foundation.....	Bev Hess
Leadership .....	Debra Keller, Jan Marson
Literary Competition.....	Pat Brabazon, Judy Snyder
Membership.....	Brigitte Musallam
Missling Achievement Award .....	Mary Kenne
Newsletter .....	Sharon Storms
Rules.....	Shari Eberhart
Scholarship.....	Margaret Bussone
Strategic Action Committee.....	Leslie Bakkum
UN Liaison .....	Marlene Verkuilen
Website.....	Barb Cody
World Fellowship .....	Isabel Piana

### **NEW BUSINESS:**

1. 2017 – 2018 Sigma State Budget..... Cindy Rockow
2. Request for Dissolution from Upsilon Chapter in Beloit ..... Brigitte Musallam
3. Bylaws and Standing Rules Revision Proposals ..... Shari Eberhart & Committee Members
  - Report on the vote of the Executive Committee ..... Marilyn Lambert
  - Review Of By-Laws by committee members by their Groups ..... motion and and vote
- Standing Rules Revision Proposals..... Shari Eberhart & Committee Members
  - Report on the vote of the Executive Committee on Standing Rules ... Marilyn Lambert
  - Review of Standing Rules by Committee members..... motion and vote
4. Ad hoc Committee Reports – Recommendation & Vote on Each Resolution
  - Officer Training Resolution ..... Carolyn Barnhart - Chair
  - Spring Convention Rotation Resolution..... Mary Kenne – Chair
5. Nominations for the 2017-2019 Biennium, motion & vote..... Linda Dubaniewicz - Chair
  - Officers    Financial Committee    Nominations Committee
6. A change in the manner by which you choose to receive your Sigma State Newsletter..... Sharon Storms
7. Appointment of 3 readers to proof/edit the minutes of this Spring 2017 Meeting

### ANNOUNCEMENTS

Northwest Regional Conference    Spearfish, South Dakota    June 28-July 1, 2017. Holiday Inn and Conference Center  
Transition Meeting For State Committee Chairs    July 10, 2017 9:30 A.M.-3:30 P.M. Comfort Inn, Portage    Leslie Bakkum  
Financial Review Meeting  
Fall Workshop and Executive Board Meeting    September 22-23    North Star Conference Center, Deforest, WI    Leslie Bakkum  
Creative Arts Retreat    October 6-8, 2017    Green Lake, WI    Jackie Schwengels  
2018 State Convention  
Foundation Presentation  
If there is no further business, is there a motion to adjourn?    motion    vote  
Meeting is adjourned

The Delta Kappa Gamma Society International  
Sigma State (Wisconsin)  
Fall Executive Board Minutes  
September 10, 2016  
Holiday Inn and Convention Center - Stevens Point, WI

The Sigma State Executive Board met on Saturday, September 10, 2016, at the Holiday Inn and Convention Center, Stevens Point, Wisconsin. President Marilyn Lambert (Zeta) called the meeting to order at 9:03 a.m.

Barb Millerman (Psi), Recording Secretary, called the roll. Annmarie Wacker (Beta), parliamentarian, declared that a quorum was present, reviewed the proper wording for motions, and reminded members that motions need to be presented in writing on a special form to the president and recording secretary.

### **UNFINISHED BUSINESS**

President Marilyn Lambert (Zeta) and Mary Kenne (Alpha Gamma) installed Sandra Ruesink (Delta) as Sigma State, Wisconsin treasurer.

The 2016 spring convention executive board minutes were approved as corrected.

**COMMITTEE REPORTS** (copies are attached to these minutes)

### **2015-16 Adopted Budget FOURTH QUARTER REPORT**

Sandra Ruesink (Delta), Treasurer, presented the 2015-16 Adopted Budget Report. The third column heading on the second page of the report was changed from "Adopted" to "Actual." Mary Kenne (Alpha Gamma) was recognized for all her help with completing the treasurer's report. Sandra Ruesink (Delta) reminded members that dues must come to her during the month of October.

### **Financial Review Committee**

A committee of four met in August, 2016, to review WI Sigma State financial records from July 1, 2015, to June 30, 2016. The financial records were found to be accurate and well organized.

### **DKG Educational Foundation Liaison**

Sigma State WI provided support in the way of manpower to the DKG Educational Foundation (DKGEF) at the DKG Society International Convention held in Nashville in July, 2016.

### **Mary Jo Nettesheim Literary Competition**

Pat Brabazon discussed a few of the changes made in the literary contest. An additional category for grades 9-12 has been added. Also, each chapter may submit up to 10 local literary winners. Chapters may submit more than 2 books per grade level.

### **Sigma State Wisconsin Strategic Action Plan Committee**

In June, 2016, the SAP committee met to review the progress made on SMART goals and action steps. All action steps were completed and evaluated.

### **Sigma State Wisconsin Rules Committee ~ 2015-2017**

This committee is reviewing the 2015 SSW Bylaws and Standing Rules in preparation for the 2017 state convention in Green Bay.

### **Sigma State Wisconsin Finance Committee**

A committee of 7 members met in March, 2016, to identify 5 committee goals for 2016-2017.

### Historian's Report by Helen Van Prooyen

An inventory of DKG materials placed in the State Historical Society Archives is currently underway. Upon completion, the committee anticipates placing this inventory on the DKG Sigma State website.

### Advisory Council for Action Grants

This committee met in August and updated the Action Grant application; the new application is available on the Sigma State website. An article concerning action grants appears in the August Sigma State newsletter.

### Sigma State Foundation, Inc. Fundraiser (Scrip)

Bev Mantey-VanCronkhite (Delta)--on behalf of the Foundation--introduced the possibility of using a SCRIP program to increase investments in the foundation.

### NEW BUSINESS

Mary Kenne (Alpha Gamma) moved "to approve of our president, Marilyn Lambert, forming an ad hoc committee to study the feasibility of scheduling the spring convention to be hosted by a chapter or chapters on a rotation schedule." The motion was seconded and was adopted by a unanimous vote.

Debra Keller (Alpha Omega) moved that "we approve of our president Marilyn Lambert forming an ad hoc committee to study the feasibility of combining the officer training with the fall workshop or spring convention. The motion was seconded and after discussion was adopted by a unanimous vote.

Bev Mantey-VanCronkhite reported that the Fortify the Foundation campaign will come to its 5-year conclusion in October. Pledges were made by 106 individuals and 7 times local chapters donated to this cause. In April, 2018, the foundation's aim is to return \$3,000-\$5,000 to local Delta Kappa Gamma chapters and members. Bev asked members to place suggestions on a board stating how they would like to utilize this money.

Linda Dubaniewicz (Beta), Nominations chair, announced that the office of 2<sup>nd</sup> vice-president is still open. A committee member is also needed for both the finance and nominations committee.

A committee of 3 volunteers was assigned to approve the minutes of the 2016 Fall Executive Board meeting. They include: Linda Dubaniewicz (Beta), Brigitte Musallam (Gamma), and Kathy Zautner (Beta).

### ANNOUNCEMENTS

President Marilyn Lambert emphasized the importance of abiding by all deadlines. The Creative Arts Retreat is October 7, 8, and 9 in Green Lake. Marilyn Rabideau (Zeta) announced that there was still time for members to sign up for the retreat. Registrations should be sent to Jacqueline Schwengels (Alpha Iota).

Educational Foundation Project Grants are due by January 3, 2017.

The 2017 Sigma State, Wisconsin Convention will be hosted by Zeta Chapter in Green Bay on April 21-23, 2017. The theme is Taking Flight: Growing Opportunities and Leadership.

The meeting was adjourned by unanimous consent at 10 a.m.

Barbara A. Millerman (Psi)  
Sigma State Recording Secretary

Attachments: Committee Reports

SIGMA STATE  
ADVISORY COUNCIL FOR ACTION IMPLEMENTATION  
Annual Report  
Green Bay,  
April 21-23,2017

THE GOAL OF THE ADVISORY COUNCIL FOR ACTION IMPLEMENTATION IS TO SUPPORT, PROMOTE AND REFLECT THE MISSIONS OF DELTA KAPPA GAMMA SOCIETY INTERNATIONAL AND SIGMA STATE.

1. The Advisory Council received \$3,000 from Sigma State and \$2,000 from the Sigma State Foundation and \$200 from the Council's Reserve Fund. The following are the Chapters, amounts, and grant proposals:

**Sigma State and Reserve Fund**

Beta Alpha	\$200	Women's Center, and Literacy
Gamma	\$300	Teacher/Mentor
Alpha Gamma	\$232	Little Free Library
Theta	\$300	Leveled Books for Kindergarten
Psi	\$1,200	Butterfly/Ready Set Go Project
Alpha	\$368	Cooking and Literacy
PI	\$300	Encourage Teachers/Recruit Members/Support Literacy
Alpha Xi	\$300	Books for Babies

**Sigma State Foundation**

Zeta	\$400	Magazines for Shelter Children
Alpha Upsilon Sigma	\$1,000	Museum Invention Lab
Chi	\$300	Foster Care Students
Omicron	\$300	Jail Literacy

2. Action Grant Applications are available on-line at [www.deltakappagamma.org/WI/](http://www.deltakappagamma.org/WI/). The new grant application will be available by September 1, 2017 for projects in 2018-2019.
3. The Advisory Council thanks Web Master Barb Pauls Cody for her support with the on-line application which was revised for September 1, 2016 publication.
4. The Action Council recognizes Sigma State Foundation, which assisted in funding the 2017-2018 grants.
5. The Advisory Council is composed of three members from various parts of Wisconsin, as well as the Sigma State President, who serves as an ex-officio member. The Council held two meetings this year. This year, the meetings in February, and August were held with the Go-To-Meeting format. The Council selected the grant recipients in February and the August meeting was used to revise and update the grant application

Committee Members: Gerry Nelson, Chair, Pat Chuchwar, Secretary, Bobbi Momchilovich, and Ex-Officio member, Marilyn Lambert, Sigma State President

# **Delta Kappa Gamma**

## **Sigma State Wisconsin**

Part of SAP-Strategic Action Planning

### EEC(Educational Excellence Committee) Annual Report for Sigma State Wisconsin Convention 2017

EEC conducted a survey as part of Sigma State Wisconsin Convention in 2016. Twelve chapters filled the survey at the convention and then committee members contacted the rest of the chapters so we had information from all 26 chapters. The survey asked if your chapter has changed your committee structure to fit you and EEC and does your committee structure align with Sigma State Wisconsin. Fourteen of the chapters answered yes to both and the rest were on the way or did not have enough working members for all committees. Only one chapter needed more education to understand more fully.

Now all chapters are working on the three goals of EEC which are:

- Empowering women through leadership opportunities
- Promoting educational excellence through programs and projects
- Changing global awareness through collaboration worldwide

A sheet filled with 70 different topics was given to each president to help them reach these goals.

We will now be contacting all presidents again to survey if they reached the three goals and how we can help them if not.

Committee Members: Marcia Trentlage, chairperson; Leslie Bakkum ,Roberta Gale, Marilyn Lambert, Barb Millerman, Mary Salverson, Ruth Scholze, Marilyn Rabideau, Karolyn Samman, Annemarie Wacker, Marge Wichman, Kay Ziegahn

## **Finance Committee Report**

3/31/2017

Submitted by: Cindy L. Rockow - Finance Chair

Finance Committee Members: Julie Hannon-Secretary, Carolyn Barnhart-Member.

Sigma State Leaders: Marilyn Lambert-President, Leslie Bakkum- 1<sup>st</sup> V.P., Mary Keene 2<sup>nd</sup> V.P., Sandra Ruesink- Treasurer.

Scheduled Finance Committee Go To Meetings: December, 2, 2016 and January 3, 2017.

Prior to 2017-2018 Budget preparation a survey was sent out to all Committee Chairs. 5 Committee Chairs responded .All felt that the existing Budget allotment was sufficient for this past year and the proposed 2017-2018 Budget.The Finance Committee will continue to seek input from the committee chairs for the 2018-19 budget, so committee chairs should be watching for that email request.

The committee spent quite a bit of time updating and revising the current spread sheet of information and that we are exploring the use of Quick Books.

At our January 3<sup>rd</sup> meeting the committee recommended a discussion of the \$1 per member for Action Grants for the spring meeting.

Sharon Storm-Sigma State Editor, responded with this comment, "I am currently looking into the costs, pros/cons of delivery the Sigma State Newsletter through email only for those members who would like that. Many people have asked about this, and I have had email conversations with Marilyn and Leslie about it .It would save us a great deal." The Finance Committee agreed that this would be a positive move.

As one compares the adopted 2015-2016 Budget against the proposed 2017-2018, a decline in membership is looming. This of course results in less money for the organization. A steady decline in members will of course affect the Budget. As of now all Committee Chairs have money to produce a quality product. It is so important that each Chapter recruit members for the longevity of Sigma State. If we stay the course it is possible in less than 10 years we would have very few members. That would be sad!

## 2017 Spring Conference

### GAEP – Grants in Aid for Educational Publications

#### COMMITTEE GOALS:

1. To encourage members to apply for GAEP Grants by providing forms as requested (from chair or online) and submitting reminders in Sigma State Newsletters.
2. To correspond with members who have applied for a grant, encourage, and monitor completion of work to be published.
3. To keep Sigma State members informed of present GAEP recipients and their published work and updating records of previous awardees.

#### ACCOMPLISHED IN THE PREVIOUS YEAR:

1. One application was submitted by Dr. Sharon Burow for a grant in the field of science/social studies for preschool to grade 4 children in Grenada, West India. (No follow up was sent on the application sent by Dr. Sharron Burow.)
2. Reminders regarding GAEP Grants has been published in Sigma State Newsletters.
3. Tri-folds will again be available to chapters at the GAEP display at the spring conference, from chair Toni Durben or information regarding GAEP Grants can be located on the website.

#### ANTICIPATED ACTIONS:

1. The committee is open to suggestions to improve and meet eligibility requirements of applicants.
2. The committee continues to review the GAEP Grant funds to sustain all applicants that show interest in a GAEP Grant and thus provide awards/grants.

#### COMMITTEE:

Toni Durben – chair

Sharon Koenen

Gerry Nelson

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**Report from  
DKG Educational Foundation Liaison  
Sigma State Wisconsin Convention  
April 21-23, 2017**

During the 2016-2017 year, informational articles regarding DKG Educational Foundation (DKGEF) have appeared in *Sigma State News*. Specifics about the award application process have been publicized, and awards to Wisconsin chapters and individuals have been noted when they occurred.

DKGEF relies on donations to facilitate its mission. Money received through fund-raising events and sale of merchandise, as well as through contributions from members and non-members, is used to finance projects and professional development. Support for chapter projects and for professional development through individual pursuits and state organization seminars is available. Information regarding making donations and access to specific criteria, applications, and deadlines for funding can be found by going to The DKG International Society website, [www.dkg.org](http://www.dkg.org), and clicking the link to DKG Educational Foundation.

Beverly A. Hess  
Sigma State Wisconsin  
DKG Educational Foundation Liaison

March 1, 2017



The Leadership Development committee has worked this year through workshops for the general membership and/or training sessions for chapter officers and committee chairs. The committee planned and executed a New Chapter Officer Training workshop in **June 2016** and a leadership development presentation at the 2016 fall Executive Board Meeting. The committee co-chairs participated as members of the 2015-2017 Sigma State Wisconsin Strategic Action Plan committee. The Leadership committee's action plan is to:

Develop a leadership nomination form to distribute to local chapters with the purpose of recruiting new members to serve on the state organization level.

Prepare a consistent list of leadership duties and responsibilities of the leadership committee.

Create and distribute a plan for local chapters to use and promote the Seven Purposes of DKG.

**DELTA KAPPA GAMMA INTERNATIONAL**  
**SIGMA STATE**  
**REPORT OF THE MARY JO NETTESHEIM MEMORIAL**  
**LITERARY COMPETITION**  
April 2017

The 33rd year of competition has been completed. Thank you for the support given to the Literary Contest by the teachers, local judges and literary chairs for encouraging our young authors. There were 1,209 books submitted to chapters, with 150 Sigma State members involved in their local Literary Contests. Awesome! On Saturday, March 25th our state judges will meet in Beaver Dam and have 109 books to read! Many young authors will be selected to receive literary and illustrator awards. Our continuing goal is to have all of our chapters submit books for judging. We had fifteen chapters, plus two groups where their original chapter have dissolved, participating this year! Thank you to the following: Gamma, Zeta, Theta, Lambda, Mu, Nu, Omicron, Pi, Chi, Psi, Alpha Beta, Alpha Eta, Alpha Theta, Alpha Iota, Alpha Xi, Zeta/Manitowoc County and Gamma Marshfield. Contact us for any assistance that might be needed to help your chapter be involved. We want to help!

Again this year a request was included on the information page asking all authors, and parents or guardians to sign, giving us permission to use parts of their book, the student's name and picture to promote the competition. If you take pictures of the students, their family, teachers and others, you must have written permission to display the photos.

Please **discard any old materials** and use the new forms when giving hand-outs to the schools and participating teachers. This will help to have current dates and improved and up to date information.

The Literary Competition information, the Handbook and a PowerPoint continue to be posted on our state website, as well as, on many of the CESA sites, to facilitate easy access by all interested teachers and literary chairs. A link to the website is contained in the contest information brochure that is given to the schools.

Did your chapter work to recognize any local news media outlets, who have promoted education and the Literary Contest with a plaque, framed certificate or trophy? Please let us know if your chapter has done this. Keep up that enthusiasm and pass it along.

Did your chapter explore ways to publish a state literary winner's book? We have a copy of several that have been published! Please see us for information if interested.

After comments and discussions with literary chairs, teachers, and state judges we included Enhanced Personal Narratives as a form of non-fiction writing in the contest. We also included one category for any high school students that would like to continue writing and/or submit entries. Chapters can also send up to 10 books to state, which would allow for more than one tie per chapter.

Submitted by the Literary Co-chairs, Pat Brabazon and Judy Snyder

## Membership Committee Report February 2017

The Sigma State Membership Committee Members are:

Wava Haney, Mary Kenne, Brigitte Musallam (chair)

This year the main focus of the committee was to initiate and sustain membership. Researching membership sustainability led to the additional need to clarify and simplify chapter's responsibilities to the state and international. These tasks were primarily accomplished through presentations at the June New Leadership Conference and at the Fall Leadership Workshop as well as the membership committee's work on the Strategic Action Plan (SAP) committee.

During the June leadership workshop the membership committee outlined a path how individual chapters can enhance their membership initiation and retention, utilizing the Rose buddy system. The fall workshop focused more on retaining membership, while additionally summarizing the 6-step initiation process. The main theme of the latter power presentation is "Take the Rose on the Road". The entire presentation, highlighting best membership initiation and sustainability practices, is available on the Sigma State website. These best practices resources incorporate, link and are based on the International Membership Resources found on the website [www.dkg.org/](http://www.dkg.org/).

Indeed the membership committee realizes that one of its role is to encourage chapters to continuously utilize the Sigma State and international websites. Hence, the presentation included instructions how to access the various websites. The Sigma State membership committee highly recommends the international website as a usable resource for all chapters. This is particularly true since the international website underwent considerable restructuring. Likewise, due to the revamping and streamlining of the website, members need to use their own ID numbers and appropriate password to access the entire links and any forms. Thus, the Sigma State webmaster, Barb Cody worked together with the membership committee to prepare *Forms, Forms, Forms* a link within the *June and Fall Workshop Training Materials found on the Sigma State website*. Clicking on this link shows which forms are required by a chapter, when they are due and to whom they need to be emailed.

As part of the SAP committee work, the Sigma State membership committee created a list of the specific annual responsibilities of the Sigma membership committee and chair. The list was shared with all of the SAP committee members and is on file with the current Sigma State membership chair to be handed over to the next Sigma State membership chair. Sigma State membership chairs are expected to keep the list updated and on file.

Additionally, the committee will continue recognizing long-term members of 25, 30, 40, 50, 50+ years, and prepare a separate necrology program and brochure for the annual spring state convention. Likewise, chapters with net gain membership will again be recognized with a certificate and affixed ribbons for consecutive net gains. The Sigma State president, Marilyn Lambert will hand out these awards to the chapter presidents at the convention.

Sigma State membership for 2016-17 is 695. Nine of the 25 Sigma State chapters increased their membership. However, sadly 14 of our Sigma State sisters passed away. This results in the net loss of 19 Sigma State members for 2016-17.

Respectfully submitted,

Brigitte Musallam

Sigma State Committee Chair

February 18, 2017



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS  
**DELTA KAPPA GAMMA**

**Lorraine Missling Sigma State Achievement Award ~ 2016 Annual Report**  
2017 Sigma State Convention Business Meeting ~ April 22, 2017  
Comfort Inn, Green Bay, WI

The Lorraine Missling Sigma State Achievement Award guidelines and supporting documents were sent via e-mail to all chapter presidents on November 1, 2016 and published in the December issue of Sigma State News.

I received five completed nomination packets. After removing all identifying information, I forwarded the packets to each member of the Missling Award committee via the USPO. Each committee member evaluated the nomination packets independently. The nominations were scored using a score sheet, placed in rank order based on the total score, and returned to me by April 1, 2017. After I received final rankings from all committee members, I compiled the results to determine the recipient of the 2017 Lorraine Missling Sigma State Achievement Award. Her name will be announced at our 2017 State Convention in Green Bay.

The Wisconsin State Organization of The Delta Kappa Gamma Society International is comprised of hundreds of key women educators. Many of our members have served in leadership roles in their local chapters and have given distinguished and outstanding service to Sigma State. The purpose of the Lorraine Missling Sigma State Achievement Award, established in 1989, is to recognize and honor these women. Each local chapter has the opportunity to nominate one member for this prestigious award each year. A list of previous recipients of the Lorraine Missling Sigma State Achievement Award is available on the Sigma state website.

I extend my sincere thanks to chapters who submitted nomination materials honoring one of their outstanding members.

Respectfully submitted,

Mary Kenne – Alpha Gamma Chapter  
Wisconsin State Organization  
2<sup>nd</sup> Vice President and Missling Award Chair

## *Sigma State News*

**Photo Permissions:** I have recorded all photo permissions we have on one spreadsheet. At State Convention I will be asking Chapter Presidents to return a form to me that lists all their members who have not signed a photo permission. Members may choose whether to sign the form or not. These will then be added to the current spreadsheet. Members will no longer be asked to sign the forms and those that don't want to give permission will not be bothered with me emailing them and asking for permission to print their picture. It is hoped that as new members are initiated, a Photo Permission Form will be included in their initiation papers and sent to me.

**Email Delivery of *Sigma State News*:** Beginning with the August 2017 issue of *Sigma State News*, we will be offering members a choice of receiving their copy either as an email attachment or as a printed copy. Chapter Presidents will be asked to return a form to me with a list of all their members wanting to receive their copy in an email. Members not signing up will receive their issue as a printed copy through the mail. Members may change their minds at any time.

Rationale for email:

1. Requested by members
2. Less expensive to email
3. Email delivery will be in color
4. Email delivery will have a shorter turnaround time as we don't have to wait for the printer and mailer
5. Use of technology to share information appeals to younger members
6. May reduce the cost of sending newsletters to incorrect addresses
7. Because of savings, we may be able to produce four issues a year instead of three

**New Email Address:** To make transition to a new editor easier, my new email address is: [dkgsseditor@gmail.com](mailto:dkgsseditor@gmail.com). I will still have my previous email address, so if members send an email to my old address I will still get the email.

Sharon Storms  
*Sigma State News* Editor



INTERNATIONAL SOCIETY FOR KEY WOMEN EDUCATORS  
**DELTA KAPPA GAMMA**

**Sigma State Wisconsin ~ Rules Committee**

*2017 Report to Sigma State Wisconsin Convention*

**Committee Description:** The Rules Committee shall receive, review, and approve proposals for amending and revising the Bylaws and Standing Rules and submit approved proposed amendments for publication in the Sigma State News not less than thirty days prior to the state convention. The parliamentarian shall act as a consultant. The committee shall review chapter standing rules to ascertain that they are consistent with the Constitution and the Bylaws of Sigma State Wisconsin. The committee shall submit the current Sigma State Wisconsin Bylaws and Standing Rules to the International Constitution Committee for review. (*Sigma State Wisconsin Bylaws and Standing Rules 2015, Article IX Section 3*)

**Committee:** Shari Eberhardt ~ Chair, Beverly Hess, Linda Hansen Ex officio: Annmarie Wacker, Marilyn Lambert, Leslie Bakkum

Sigma State Wisconsin President Marilyn Lambert appointed the 2015-2017 Rules Committee in July, 2015. Since that time, the committee met via GTM and in person to solicit proposed revisions to the 2015 Sigma State Wisconsin Bylaws and Standing Rules. Between October 1, 2016 and November 1, 2016 the committee reviewed the proposals and compiled a document for distribution to the Sigma State Wisconsin Executive Board. This document was also published on the Sigma State website and in the December 2016 *Sigma State News*.

Shari Eberhardt ~ Chair, accepted questions and comments regarding the proposals until December 31, 2016. The Rules committee reviewed Sigma State Wisconsin documents in order to address the questions brought forward.

In March, 2017, the committee distributed final documents to the Sigma State Wisconsin Executive Board for review before a vote at the 2017 State Convention in Green Bay

Respectfully Submitted,  
Shari Eberhardt  
2015-2017 Rules Committee, Chair

## Scholarship Committee Report March 2017

The Scholarship Committee is doing more and more of its work electronically, and scholarship application forms on the Sigma State website are now fillable. In that way, the applications can be sent to the scholarship chair, who can e-mail them directly to the voting committee members.

Late in 2016, two scholarship recipients who applied earlier in the year sent the required documents for approval and received their checks. In addition, we have three applicants for the Hunziker International Scholarship whose payment will be approved after they have completed their trips and submitted the required summary of their expenses and experiences. Our winners are as follows:

### Founders

				Paid
2016	Alli Karrels	Alpha Upsilon Sigma	Masters completed @Johns Hopkins summer 2016, museum studies	11/15/16 \$4000

### Hunziker

				Date of trip
2016	Virginia Helgeson	Alpha Tau	England Ireland Scotland, pd: 11/16	4/2016
2017	Ellyn Thibodeau	Alpha Upsilon Sigma	Tuscany, Italy	3/31-4/9/17
2017	Janice Stuntebeck	Alpha Upsilon Sigma	Tuscany, Italy	3/31-4/9/17
2017	Janet Harvey	Alpha Tau	Baltic cruise w/ genealogical extension to Norway	7/29-8/12/17

All Hunziker International Scholarship applicants have been approved for \$1000 toward their travel expenses once they submit necessary documentation. Once again, other Hunziker applications could arrive before convention, since candidates must apply two months before departure. Those applicants will be listed in the spring 2018 report.

March 27, 2017

Margaret Bussone, chair

## **Sigma State Wisconsin ~ Strategic Action Plan Committee**

*2017 Report to Sigma State Wisconsin Convention*

**Description:** The committee shall provide for a continuous review and updating of identified action steps in the Sigma State Strategic Action Plan that implement the Seven Purposes, the Mission, and the Vision of the Society. (*Sigma State Wisconsin Bylaws and Standing Rules 2015, Article IX Section 3*)

**Committee:** Marilyn Lambert, Leslie Bakkum ~ Chair, Mary Kenne, Susan Grosse, Brigitte Musallam, Jan Marson, Debra Keller, Marcia Trentlage

Sigma State Wisconsin President Marilyn Lambert appointed the 2015-2017 Strategic Action Plan committee in July, 2015. She identified three areas of focus for her biennium; Membership, Leadership Development, and the Educational Excellence Committee.

### **FOCUS AREA: MEMBERSHIP**

*Brigitte Musallam, State Committee Chair*

**2015-2017 Goal:** Implement a plan to increase and retain members during the 2015-2017 biennium

### **FOCUS AREA: LEADERSHIP DEVELOPMENT**

*Jan Marson and Deb Keller, State Committee Chairs*

**2015-2017 Goal:** Provide leadership development opportunities for members annually

### **FOCUS AREA: EDUCATIONAL EXCELLENCE COMMITTEE**

*Marcia Trentlage, State Committee Chair*

**2015-2017 Goal:** Create a working Educational Excellence Committee in Sigma State Wisconsin

In June 2016, the Strategic Action Plan committee met in La Crosse, WI to evaluate progress made on the goals and action steps we developed early in the 2015-2017 biennium. As a result of that evaluation, we worked collaboratively to revise existing action steps and develop additional action steps addressing President Lambert's 2015-2017 SAP goals. While the goals and action steps were developed collaboratively by the entire SAP committee, the implementation, revision and interpretation of the action steps became the responsibility of each focus group. You will find specific information about actions taken by the Membership, Leadership Development, and Educational Excellence Committee focus groups in their 2017 Reports to the Convention.

Since the June 2016 meeting in La Crosse, the SAP committee met three times electronically (*GoToMeeting*) to discuss the goals and action steps of each focus group. We engaged in continuous review of the focus group action steps each time we met. We asked ourselves specific questions: 1. What did we say we would do? 2. Did we do it? 3. Did it work? 4. What do we need to do to meet our stated goal? From those discussions, new action steps evolved. Sometimes, the focus changed. We expanded our vision for Sigma State Wisconsin, a vision that will move us into the 21st century.

One thing became very clear in all of our shared discussions; all SSW standing committees will be strengthened by increasing committee membership, creating a planned transition of committee leadership, and empowering committees to set goals that move Sigma State Wisconsin into the 21st century. This is one of two *new* SAP focus areas that we will address during the 2017-2019 biennium.

Respectfully Submitted,  
Leslie Riese Bakkum  
2015-2017 Strategic Action Plan Committee, Chair





## **Sigma State World Fellowship Committee - 2017 Annual Report**

April 22, 2016

Convention Center

Green Bay, Wisconsin 54701

The Wisconsin State Organization World Fellowship Committee continues to promote the vision and mission of the DKG International Fellowship Committee among our Wisconsin membership. The current committee consists of Marie Allen (Theta), Mary Flierl (Chi), Isabel Maria Piana (Delta) Chair, Patricia Premo (Chi), JoAnn Stade (Chi), and Jennifer Schrab (Alpha Iota). If you have any questions regarding World Fellowship, please be sure to contact these fellow DKG sisters.

A highlight of the past year was having one of the World Fellowship recipients, Ananda Muhammad, appear at the 2016 State Convention. We especially appreciated all the work that Marie Allen did to make this a reality including opening her home to Ananda and her mother.

During 2016-2017, the Sigma State Organization World Fellowship Committee has:

- Continued to utilize *GoToMeeting* and emails as their main communication tools
- Continued the annual updating of the email distribution list of WF contact members in each chapter in Sigma State
- Continued the capital campaign, ***Change for Changing the World***, which was initiated two years ago
- Updated our tri-fold bulletin board for display at Convention and other appropriate venues
- Explored possibility of making video(s) of some of the current World Fellowship recipients
- Continued to reach out to each of the chapters in Wisconsin
- Continued to supply World Fellowship information for the Sigma State website.

The 2015-2017 committee is honored to continue the fine work of the committee that preceded us. As we continue our work this year, there are a number of ideas we want to examine in more depth to see if that will increase interest in WF. This includes exploring the use of social media and other ideas. Both newer and veteran members look forward to helping chapters increase their participation in World Fellowship fund raising and awareness. Therefore, we hope that each chapter's representative remains a vital link to the committee. In addition, the committee welcomes ideas from all our DKG sisters.

Respectfully submitted,

Isabel Maria Piana (Chair), Delta

Wisconsin State Organization, World Fellowship Committee Chair



## Sigma State Budget Proposal for 2017-2018: Income

Treasurer Sandra Ruesink

Finance Chair Cindy Rockow



INCOME	Adopted 2015-16 Budget			Proposed Budget 2017-2018		
	Budgeted Income	Members	Fees	Totals	Members	Fees
<b>Dues</b>						
Active Members	640	\$ 59	\$ 37,760	600	\$ 59	\$ 35,400
Reserve Members	70	\$ 26	\$ 1,820	80	\$ 26	\$ 2,080
<b>Total Dues</b>			<b>\$ 39,580</b>			<b>\$ 37,480</b>
<b>Fees</b>						
Initiations	20	\$ 5.00	\$ 100	20	\$ 5	\$ 100
Founders	450	\$ 0.60	\$ 270	425	\$ 1	\$ 255
C. L. Reichert	710	\$ 0.20	\$ 142	680	\$ 0	\$ 136
International Scholarship	710	\$ 0.20	\$ 142	680	\$ 0	\$ 136
Action Grants	710	\$ 1.00	\$ 710	680	\$ 1	\$ 680
<b>Total Fees</b>			<b>\$ 1,364</b>			<b>\$ 1,307</b>
<b>TOTAL DUES AND FEES</b>			<b>\$ 40,944</b>			<b>\$ 38,787</b>
<b>Interest Earned</b>						
General savings			\$ 20			\$ 20
CD roll over interest			\$ 70			\$ 70
<b>Total Interest Earned</b>			<b>\$ 90</b>			<b>\$ 90</b>
<b>Other Income</b>						
CD/Investment Redemption			\$ 4,000			
Checking/ Savings			\$ 4,206			\$ 10,257
<b>Total Other Income</b>			<b>\$ 8,206</b>			<b>\$ 10,257</b>
<b>TOTAL BUDGETED INCOME</b>			<b>\$ 49,240</b>			<b>\$ 49,134</b>
<b>Miscellaneous Income (money collected and then expended through other funds.)</b>						
Return of Start up money			\$ 1,000			\$ 1,000
Scholarship Funds			\$ 18,000			\$ 18,000
Registration for Fall Exec. Meeting			\$ 1,600			\$ 1,600
Registration for Summer Leadership Training			\$ 1,000			\$
Convention surplus						
World Fellowship Change for Change collection			\$ 500			\$ 500
<b>Total Miscellaneous Income</b>			<b>\$ 22,100</b>			<b>\$ 21,100</b>
<b>TOTAL - ALL INCOME</b>			<b>\$ 71,340</b>			<b>\$ 70,234</b>

## *Sigma State Budget Proposal for 2016-2017: Expenses*

EXPENSES	Adopted Budget 2015-16			Proposed Budget 2017-2018		
	Members	Fees	Total	Members	Fees	Total
<b>BUDGETED EXPENSES</b>						
<b>Dues/Fees to International</b>						
Active members	640	\$ 40.00	\$ 25,600	600	\$ 40.00	\$ 24,000
Reserve members	70	\$ 20.00	\$ 1,400	80	\$ 20.00	\$ 1,600
Initiates	20	\$ 2.50	\$ 50	20	\$ 2.50	\$ 50
International Scholarship	710	\$ 0.20	\$ 142	680	\$ 0.20	\$ 136
<b>Total Dues/Fees to International</b>			<b>\$ 27,192</b>			<b>\$ 25,786</b>
<b>Scholarship/Grant Funds</b>						
Founders	450	\$ 0.60	\$ 270	425	\$ 0.60	\$ 255
C.L. Reichert	710	\$ 0.20	\$ 142	680	\$ 0.20	\$ 136
Action Grants	710	\$ 1.00	\$ 710	680	\$ 1.00	\$ 680
<b>Total Scholarship/Grant Funds</b>			<b>\$ 1,122</b>			<b>\$ 1,071</b>
<b>TOTAL DUES AND FEES</b>			<b>\$ 28,314</b>			<b>\$ 26,857</b>
<b>Program Expenses</b>						
Achievement Award			\$ 100			\$ 100
Action Grants			\$ 3,000			\$ 3,000
<i>Sigma State News</i> printing/postage			\$ 2,300			\$ 2,300
State Council meetings: joint chapter meetings						
Fall Workshop -Facilities/Printing			\$ 700			\$ 700
Fall Workshop - Travel Reimbursements			\$ 900			\$ 900
Fall workshop program expenses			\$ 400			\$ 400
State Convention - Speaker Expenses			\$ 1,500			\$ 1,500
State Convention - Start-up			\$ 1,000			\$ 1,000
State Convention - Travel Reimbursements			\$ 1,200			\$ 1,200
Member(s) to Regional or International			\$ 200			\$ 200
President's Pin for 2015-16						
Summer Leadership Training/programs			\$ 500			\$ 600
Summer Leadership training-Travel reimbursement			\$ 600			\$ 600
World Fellowship - .50/member			\$ 356			\$ 340
<b>Total Program Expenses</b>			<b>\$ 2,756</b>			<b>\$ 12,840</b>
<b>State Officer Expenses</b>						
President:						
Miscellaneous expenses/mileage			\$ 3,300			\$ 3,300
Gift			\$ 750			\$ 750
Clerical/Printing			\$ 300			\$ 300
Executive Board Member Expenses			\$ 200			\$ 200
Treasurer:						
Miscellaneous expenses/mileage			\$ 300			\$ 300
Gift			\$ 1,200			\$ 1,200
Software updates/repair			\$ 150			\$ 150
Editor - <i>Sigma State News</i> :						
Miscellaneous expenses/mileage			\$ 100			\$ 100
Gift			\$ 1,200			\$ 1,200
Webmistress- Sigma State						
Miscellaneous expenses/mileage			\$ 50			\$ 50
Gift			\$ 400			\$ 500
<b>Total State Officer Expenses</b>			<b>\$ 7,950</b>			<b>\$ 8,050</b>

***Sigma State Budget Proposal for 2016-2017:  
Expenses (continued)***

EXPENSES	Adopted Budget for 2016- 2017	Proposed Budget 2017- 2018
<b>Committee Expenses</b>		
Achievement Award	\$ 25	\$ 25
Advisory Council for Action Implementation	\$ 75	\$ 75
Communication and technology	\$ 25	\$ 25
Educational Excellence Committee	\$ 200	\$ 200
Expansion	\$ 25	\$ 0
Financial Review	\$ 200	\$ 200
GAEP Awards	\$ 25	\$ 25
Leadership Development	\$ 100	\$ 100
Literary/Illustration Judging	\$ 650	\$ 750
Membership/Necrology	\$ 100	\$ 100
Nominations	\$ 50	\$ 50
Strategic Action Plan	\$ 25	\$ 25
Scholarships	\$ 25	\$ 25
Rules	\$ 25	\$ 25
World Fellowship	\$ 25	\$ 25
Historian	\$ 125	\$ 125
<b>Total Committee Expenses</b>	<b>\$ 1,700</b>	<b>\$ 1,775</b>
<b>Other Expenses</b>		
Articles of Incorporation/Tax Prep	\$ 10	\$ 10
Bonding of State Treasurer	\$ 250	\$ 250
Travel Insurance - officers and chairs	\$ 60	\$ 60
Memorial gifts and contributions	\$ 100	\$ 100
First Vice President to Reg/International Conventions	\$ 750	\$ 750
Web site fee		\$ 36
Go to Meeting		\$ 56
Contingency costs	\$ 100	\$ 100
<b>Total Other Expenses</b>	<b>\$ 1,270</b>	<b>\$ 1,362</b>
<b>TOTAL BUDGETED EXPENSES</b>	<b>\$ 51,990</b>	<b>\$ 50,884</b>
<b>MISCELLANEOUS EXPENSES * money collected and then expended from other funds</b>		
Fall Workshop - meals	\$ 850	\$ 850
GAEP awards	\$ 1,500	\$ 1,500
Scholarship awards	\$ 6,500	\$ 6,500
Hunziker awards	\$ 10,000	\$ 10,000
World Fellowship Change for Change	\$ 500	\$ 500
<b>Total Miscellaneous Expenses</b>	<b>\$ 19,350</b>	<b>\$ 19,350</b>
<b>TOTAL ALL EXPENSES</b>	<b>\$ 71,340</b>	<b>\$ 70,234</b>

copy

Letter of Resignation:  
October 3<sup>rd</sup>, 2016

Dear Marilyn,

We, the undersigned members of Upsilon Chapter, do regretfully tender our resignations from Delta Kappa Gamma. After much thought and discussion, we have decided that our chapter can no longer sustain itself as a viable and productive entity. We are all aware that we would be welcomed by nearby chapters, but at this time no one wishes to transfer their membership. Perhaps in the future some of us will decide to rejoin or apply for State membership. Our time as Delta Kappa Gamma members has been full of fond memories, lasting friendships, and personal and professional growth.

Sincerely:

Sharon Blouse  
Carmen Swanson  
Karen Stevens  
Mary Alice Larris  
Phyllis Marie Wendorf  
Bonnie L. Blanco

Mary Doerfer  
Jeanne Fischer  
Sharon Friedrichs  
Sandy Jacobs  
Mary Jo Olson  
via e-mail

# Sigma State Wisconsin Bylaws and Standing Rules Revision Proposals ~ 2017

## **PROPOSED REVISIONS TO THE BYLAWS** **Group 1: STATE ORGANIZATION NAME (Article I)**

### **Bylaws Heading** (2/3 vote)

Which currently reads: Bylaws of Sigma State Wisconsin of The Delta Kappa Gamma Society International Revised April 2015

Be amended to read: Bylaws of Sigma State **Organization of Wisconsin of** The Delta Kappa Gamma Society International Revised April **2017**

Rationale: Required by the 2014-2016 DKG International Constitution Committee in a letter dated April 18, 2016 and to reflect the date of the current revisions. (Submitted by SSW Rules Committee)

### **Article I Name Section 1.** (2/3 vote)

Which currently reads: The name of this state organization shall be Sigma State Wisconsin of the Delta Kappa Gamma Society International.

Be amended to read: The name of this state organization shall be Sigma State **Organization of Wisconsin of** The Delta Kappa Gamma Society International, **hereinafter referred to as Sigma State Wisconsin.**

Rationale: Required by the 2014-2016 DKG International Constitution Committee in a letter dated April 18, 2016. (Submitted by SSW Rules Committee)

## **Group 2: LIFETIME FEE FOR HONORARY MEMBERS (Article IV Section 2)**

### **Article IV Finances Section 2. Payment of Dues and Fees** (2/3 vote)

Which currently does not exist be added to read: **E. The initiating unit of Sigma State Wisconsin shall pay a lifetime fee in the amount of \$49.50 for each honorary member at the time of initiation.**

Rationale: Required by the 2014-2016 DKG International Constitution Committee in a letter dated April 18, 2016. (Submitted by SSW Rules Committee)

## **Group 3: Leadership Development (Article IX Section 3 A)**

### **Article IX Committees Section 3. Duties of Committees**

#### **A. Society Business 2.** (2/3 vote)

Which currently reads: The committee shall work with the program committee in planning leadership workshops for the general membership and/or training sessions for chapter officers and committee chairs.

Be amended to read: The committee shall work with the **State President** in planning leadership workshops for the general membership and/or training sessions for chapter officers and committee chairs.

Rationale: The program committee no longer exists. Responsibility for leadership development is assigned to the state organization president in International Standing Rule 8.065 "Each state organization president shall be responsible for providing leadership development within her state organization."

# Sigma State Wisconsin Bylaws and Standing Rules Revision Proposals ~ 2017

## *Group 4: MARY JO NETTESHEIM MEMORIAL LITERARY COMPETITION (Article IX Section 3 B6)*

### **Article IX Committees Section 3. (2/3 vote)**

#### **B. Society Mission and Purposes 6.**

Which currently reads: The committee establishes rules, prepares promotional materials, and selects the judging format.

Be amended to read: The committee establishes rules, prepares promotional materials, selects the judging format **and determines a gift for mileage, if any, for the judges driving to the literary competition judging site.**

Rationale: This change allows the committee to determine the amount of a gift for mileage, if any, for the judges driving to the literary competition judging site. (Submitted by Pat Brabazon and Judy Snyder, Literary Competition Chairs.)

## *Group 5: CREATIVE ARTS RETREAT (Article IX Section 1 B8 and Section 3 B8a. & B8b.)*

### **Article IX Committees Section 1. Standing Committees (2/3 vote)**

#### **B. Society Mission and Purposes 8.**

Which currently reads: 8. Creative Arts Retreat

**Be deleted:**

Rationale: Does not meet the stated criteria to be considered a SSW committee. (Submitted by SSW Rules Committee with approval from members attending the 2016 Creative Arts Retreat.)

### **Article IX Committees Section 3. Duties of Committees**

#### **B. Society Mission and Purposes 8a. & 8b. (2/3 vote)**

Which currently reads: Creative Arts Retreat. a. The next year's chair shall be decided upon at the annual Creative Arts Retreat in October. b. The committee shall make a financial report to the state treasurer of the disposition of funds received from the state and any donations.

**Be deleted**

Rationale: Does not meet the stated criteria to be considered a SSW committee. (Submitted by SSW Rules Committee with approval from members attending the 2016 Creative Arts Retreat.)

## *Group 6: ADVISORY COUNCIL for ACTION IMPLEMENTATION (Article IX Section 1 B9 and Section 3 B9)*

### **Article IX Committees Section 1. Standing Committees**

#### **B. Society Mission and Purposes 9. (2/3 vote)**

Which currently reads: 9. Advisory Council for Action Implementation

Be amended and renumbered to read: **8. Action Grant**

Rationale: The name Advisory Council for Action Implementation is outdated and not used in organizations at this time. (Submitted by Gerry Nelson, SSW Advisory Council for Action Implementation Chair)

# Sigma State Wisconsin

## Bylaws and Standing Rules Revision Proposals ~ 2017

### Article IX Committees Section 3. Duties of Committees

#### B. Society Mission and Purposes 9. (2/3 vote)

Which currently reads: 9. Advisory Council for Action Implementation

Be amended and renumbered to read: 8. *Action Grant*

Rationale: The name Advisory Council for Action Implementation is outdated and not used in organizations at this time. (Submitted by Gerry Nelson, SSW Advisory Council for Action Implementation Chair)

#### *Group 7: SPECIAL FUNDS (Article X Section 4 4B and 4c)*

### Article X Activities and Funds Section 4. Special Funds 4B & 4C (2/3 vote)

Which currently reads: B. The Mary Jo Nettlesheim Memorial Literary Competition Fund is established for income and expenses associated with the management of the competition. C. The Elderhostel Fund is for partial tuition for Elderhostel recipients and is administered by the Scholarship Committee.

Be deleted

Rationale: Expenses related to the Mary Jo Nettlesheim Memorial Competition are disbursed from the General Fund. Elderhostel (now known as Road Scholar) Program fund requests would come from disbursements from the Scholarship Fund. (Submitted by SSW Rules and Finance Committees)

### Article X Activities and Funds Section 4. Special Funds NEW 4B (2/3 vote)

Which has been deleted

Be added and numbered: 4B. *The Action Grant Fund is established for income and expenses associated with the awarding of Action Grants to local chapters.*

Rationale: To provide consistency with the financial records of Sigma State Wisconsin. (Submitted by SSW Rules and Finance Committees)

#### *GROUP 8: SIGMA STATE FOUNDATION (Article XIII)*

### Heading and Content of Article XIII The Sigma State Foundation (2/3 vote)

Which currently reads: Article XIII The Sigma State Foundation

The Sigma State Foundation is a nonprofit corporation that exists to provide the members of Sigma State with funding for special projects related to activities that correspond with the meaning of Section 501(c) 3 of the Internal Revenue Code, and operates under the laws of the State of Wisconsin. Gifts and contributions to Sigma State are managed, vested, reinvested and distributed by and through The Foundation.

Be amended to read: Article XIII *Sigma State Foundation, Inc.*

*Sigma State Foundation, Inc.* is a nonprofit corporation that exists to provide the members of Sigma State Wisconsin with funding for special projects related to activities that correspond with the meaning of Section 501(c)(3) of the Internal Revenue Code, and operates under the laws of the State of Wisconsin. Gifts and contributions to *Sigma State Foundation, Inc.* are managed, vested, reinvested and distributed by and through *Sigma State Foundation, Inc.*



# Sigma State Wisconsin Bylaws and Standing Rules Revision Proposals ~ 2017

Rationale: To reflect the correct legal name of the Foundation, to meet requirements communicated by the 2014-2016 DKG International Constitution Committee in a letter dated April 18, 2016 and to correct a wording error. (Submitted by Beverly Hess and Millie Buege for the Sigma State Foundation, Inc. Board of Directors)

## PROPOSED REVISIONS TO THE STANDING RULES

### *Group 1: STATE ORGANIZATION NAME*

**STANDING RULES HEADING** (Majority vote)

Which currently reads: Standing Rules of Sigma State Wisconsin of The Delta Kappa Gamma Society International Revised April 2015

Be amended to read: Standing Rules of Sigma State **Organization of** Wisconsin **of** The Delta Kappa Gamma Society International Revised April **2017**

Rationale: Required by the 2014-2016 DKG International Constitution Committee in a letter dated April 18, 2016 and to reflect the date of the current revision. (Submitted by SSW Rules Committee)

### *Group 2: III. STATE COMMITTEES AND REPORTS*

**Standing Rule III K 13d.1) b)** (Majority vote)

Which currently reads: b) Sigma State Organization, and

Be amended to read: b) **Sigma State Wisconsin**, and

Rationale: To reflect the legal name Sigma State Wisconsin as required by the 2014-2016 International Constitution Committee in a letter dated April 18, 2016. (Submitted by SSW Rules Committee)

**Standing Rule III M. 1.** (Majority vote)

Which currently reads: 1. Committee membership shall be in accordance with Bylaw Article IX. Section 3. C. 6.

Be amended to read: 1. Committee membership shall be in accordance with Bylaw Article IX. Section 3. **B.7.**

Rationale: To correct a numbering error. (Submitted by SSW Rules Committee)

## **Recommendations from the Ad Hoc Committee for Officer Training-WI DKG**

The purpose of our Ad Hoc Committee was to determine the feasibility of moving the New Officer Training Workshop held BIENNIALY to either the fall Executive Board meeting, the annual Spring convention, or to hold the meeting electronically (ex: *GTM*, Skype, FaceTime)

On January 4, 2017 the Ad Hoc Committee members met for a discussion via GoToMeeting resulting in recommendations to Marilyn Lambert, President of Sigma State Wisconsin DKG and the Sigma State Wisconsin Executive Board.

Members of the Ad Hoc Committee represented regions of the state membership of DKG. Northeast Region: Gloria Kubisiak, Central Region: Jan Marson, Central East Region: Margaret Haider, Southwest Region: Bunny Schoen, Southeast Region: Kathleen Clouthier, Northwest Region and Chair: Carolyn Barnhart.

### **Recommendations:**

The Ad Hoc Committee for Officer Training recommends the following changes effective 2018 to encourage a wider participation of all DKG members in securing **information** and leadership **development**.

- The DKG Executive Board will prepare a strategic direction for the year or biennium with all **informational items** and deadlines for officers in a fall packet placed in a folder online within the DKG website. This document will be available to all members divided by officer responsibilities and due dates for reports and applications. We understand this will require planning and close attention to what each officer has as responsibilities to Sigma State and International by specific due dates.
- During the Spring Sigma State Wisconsin Convention provide an inspirational speaker to address the topic of **leadership**. This will encourage all DKG members in attendance to develop their leadership skills, abilities and talents as individuals and as collaborative members of chapters.
- Add an officer workshop (open to all members) or a Q&A reception to the Spring Convention introducing the new tools and information available on the website and the expanded use of conference calls. The presentation would be modeled in a webinar style with the presentation archived and available online for officers not in attendance at the Convention.
- Expand the use of conference calls. Offer a webinar format using the GoToMeeting as a delivery mechanism to enhance conference calls.

The Ad Hoc Committee believes the above recommendations will not over pollute the e-mails and will invite members to become involved in "managing the things" and "leading the people" in the Delta Kappa Gamma. We believe people follow and align with causes and wish to have quick access to continual information, online, on demand and at any time. Thank you for this opportunity to discuss the dissemination of information and leadership development in DKG.

## **Report for DKG- Sigma State Wisconsin 2017 Spring Convention, Green Bay, Wisconsin**

### **Recommendations from the Ad Hoc Committee: Rotation for Spring Conventions**

The purpose of our Ad Hoc Committee was: **To determine the feasibility of establishing a rotation of local chapters that would share responsibility for organizing and hosting the annual Spring Convention. The committee should study the locations of local chapters and conference centers in the area that could accommodate a convention of 100 + members.**

The members of the committee represent the regions of the state membership of DKG - Northwest Region: Pat Reisinger, Northeast Region: Susan Hlinak, Central West Region: Kay Ziegahn, Central East Region: Vickie Frome, Southwest Region: Ann Walser, Southeast Region: Nancy Holmlund, and Chair: Mary Kenne.

The committee met via Go to Meeting beginning on November 2, 2016 to explore the challenges of setting up a convention and the possible change in responsibilities of the chapters sponsoring the convention. After several meetings, a survey was drafted and sent to all chapter presidents on January 31, 2017. Twenty of the twenty-five chapters responded. All of the responding chapters indicated that they would be willing to assist with setting up a convention in their area once every six years. The committee met on March 8, 2017 to review the data submitted by the chapters and to formulate the following recommendations to be presented at the Sigma State Convention in Green Bay on April 22, 2017.

### **Recommendations:**

**A. Spring Sigma State Convention responsibilities would be rotated every six years by the geographically associated chapters using the following schedule:**

2018 Southwest Region (Madison, Janesville, Platteville and Whitewater)

2019 Central West Region (La Crosse, Sparta and Richland Center)

2020 Central East Region (Fox Valley, Fond du Lac, Beaver Dam, West Bend, Cedarburg)

2021 Southeast Region (Milwaukee, Racine, Kenosha, and Oconomowoc/Waukesha)

2022 Northwest Region (Menomonie and Cumberland)

2023 Northeast Region (Stevens Point, Green Bay, Clintonville and Rhinelander)

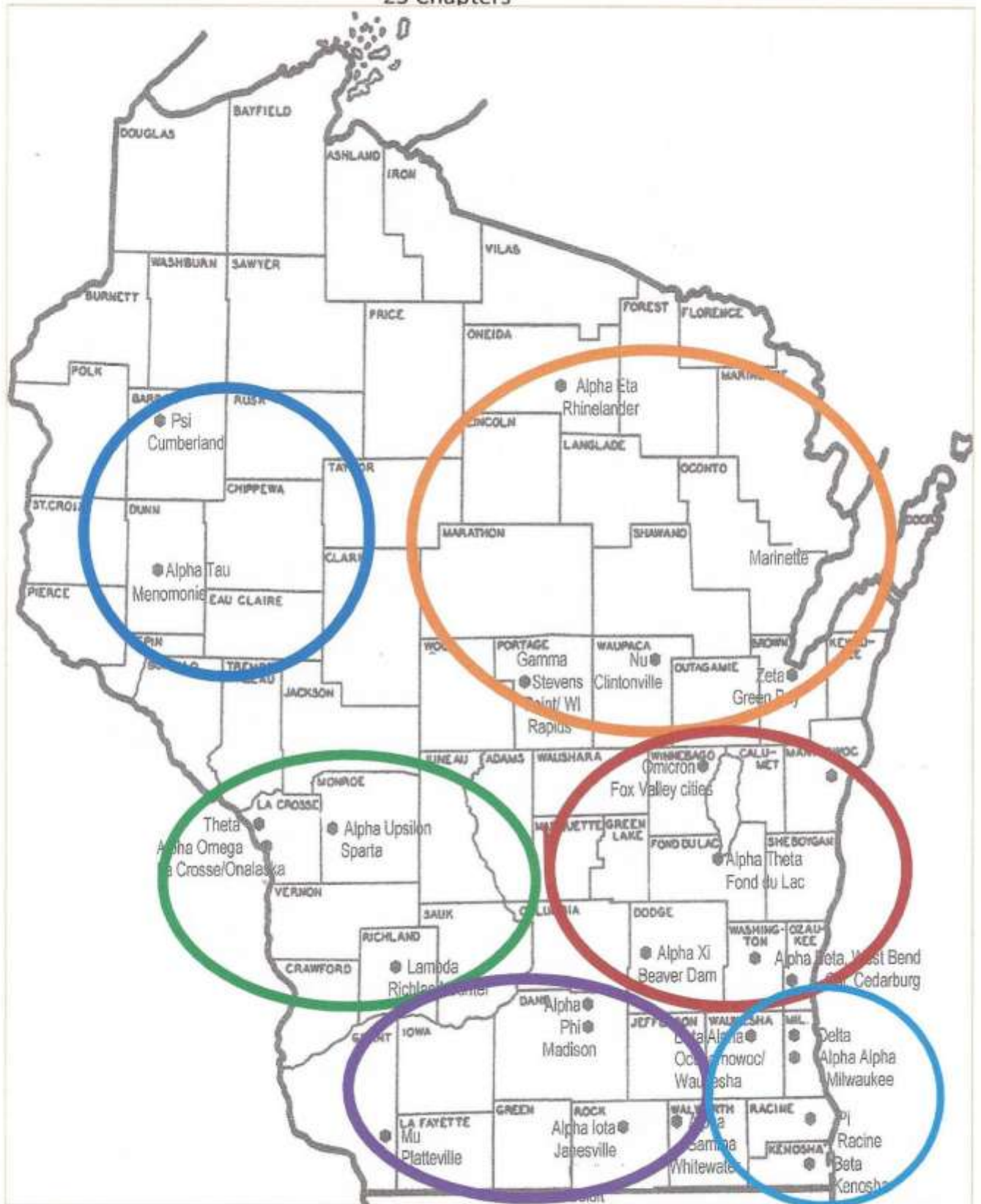
**B. Consider a more hands on Sigma State Wisconsin executive input into budgeting and fiscal affairs in the planning of a state convention**

**C. Continue with an ad hoc committee to further study the following suggestions from chapter in-put:**

1. Consider alternate years for Spring convention in the odd years when State Officers are installed and Summer/Fall executive meeting on the even years when chapter officers are installed – would need By Law and Standing Rule changes
2. Streamline the convention to necessitate only a one night room accommodation and reduction of food costs
3. Consider a central location that the different regional chapter groups could still organize via electronic meetings
4. Define the focus of the convention: membership preferences/needs vs. business of the society

# Rotation of Sigma State Convention Areas

25 Chapters



**Last year's Membership Numbers:** Blue – Psi and Alpha Tau **66** Orange- Alpha Eta, Gamma, Nu, Zeta **131** Green – Theta, Alpha Omega, Lambda, Alpha Upsilon Sigma **124** Light Blue – Beta Alpha, Delta, Alpha Alpha, Pi, Beta **137** Red- Omicron, Alpha Theta, Chi, Alpha Xi, Alpha Beta-**104**, Purple- Mu, Alpha, Phi, Alpha Iota, Alpha Gamma **139**

## **NOMINEES FOR THE 2017-2019 EXECUTIVE BOARD**

**President: Leslie Bakkum**

**1st Vice-President: Mary Kenne**

**2nd Vice-President: Kathy Harrison**

**Recording Secretary: Barbara Millerman**

**Corresponding Secretary: Ruth Scholze**

### **Financial Committee**

**Carolyn Barnhart**

**Julie Hannon**

**Cindy Rockow**

### **Nominations Committee**

**Kathleen Clouthier**

**Roberta Gale**

**Kathy Zautner**