

Most Asked “Give Back” Questions

1. How do I access the Give Back application?

The application is on the Foundation Website.
<https://dkgwso.weebly.com/sigma-state-foundation.html>

2. How many applications can a chapter submit?

One application per chapter per year: a full chapter request, a collaborative sub-group, OR an individual.

3. Can more than one member collaborate on a project?

You might find it desirable to submit an application as a smaller group within the chapter that is passionate about an activity and can share the responsibilities that come with receiving funds.

4. How often will the Give Back Program be offered?

The Foundation projects that the Give Back will be repeated. There is no specific plan in place. We celebrate that it is being made available at this time.

5. Is there a maximum amount of money for which a chapter can apply?

The worthiness of the application (meeting the criteria) as well as how many applications are received will determine the distribution. You may not receive the full amount requested, so you will want to indicate if part of the project can be covered by other means.

6. Can money from Give Back duplicate State or International grants/scholarships?

No. Grants and scholarships that are offered through DKG cannot crossover into the Give Back.

7. How many awards will be distributed this upcoming year?

It depends on the number of criteria-met and DKG mission-relevant applications submitted.

8. What is the deadline for the submission of the application?

All applications must be submitted via U.S. Mail or electronically on or before January 4th. The chapter contact will be contacted when your application has been received. If you do not get a confirmation of application received in a few days after sending it, call the phone number on the application.

9. How will I/the chapter be notified that I/we were chosen to receive funding?

By mid-February, the chapter contact will receive an email or phone call regarding the amount awarded . If any applications are denied, those applicants will also be notified by mid-February.

10. How should receipts be submitted?

All receipts are to be submitted to Ellen Dowd (address is on the application) at one time with an accompanying sheet that itemizes the expenses and a brief evaluation of the success of your project. You will also need to state who the check should be made out to along with an address.

11. When will I receive the money?

Recipients will receive a check from the Foundation Treasurer after the Give Back Chair has forwarded the receipts and itemized sheet of expenses to the treasurer.

12. Who determines the recipients awarded funding?

The sub-committee of the Foundation charged with creating the application will make recommendations to the full Foundation Board.

13. How long do I have to spend the money?

Your statement of intent on the length of the project will determine the parameters. It would be anticipated that the project would be completed within a year. **In the case of unforeseen circumstances, the sub-committee and Foundation Board will review the reason that would extend the project beyond this timeframe and may make adjustments accordingly.**

14. What if the actual costs exceed the requested funding?

You would receive funding based on your receipts, not to exceed the amount requested.

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